



# ANGELINA COUNTY FAIR

## FOOD VENDOR GUIDELINES

**MARCH 24-28, 2020**

**GEORGE H. HENDERSON EXPO**

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- ⇒ Entry fee: \$150 for single booth flat rate. At this time we will not require 10% of the gross income from the food sales.
  - ⇒ Electrical outlets available for an additional fee—110—\$10 per outlet and 220—\$30 per outlet.
  - ⇒ Applications must be accompanied by a check or money order payable to the Angelina County Fair, a photo of your booth, proof of insurance, health permit & menu with prices.
  - ⇒ Vendors are notified by phone or email if their application has been declined. If declined, entry fee will be returned with your notification.
  - ⇒ All food vendors are required to carry a \$1,000,000 liability insurance policy and a copy must be turned in with application to the Angelina County Fair.
  - ⇒ All applications, required documents and fees must be postmarked no later than March 10, 2020. Once an application is accepted NO REFUNDS will be given.
  - ⇒ Booth space is limited. Spaces will be assigned by the ACF Vendor Committee and are available to you the day of check-in, Tuesday, March 24th.
  - ⇒ Set-up: All vendors must set up from 9-11 a.m. Tuesday to allow time for city inspections.
  - ⇒ All vendors must stay until 8:00 pm Saturday, March 28, 2020.
  - ⇒ Vendors are responsible for their own equipment and must bring whatever tables and chairs are needed. Each vendor is responsible for his/her equipment in case of damage or loss. Security is provided around the clock during the Fair.
  - ⇒ Food booths must comply with all health laws established by the State of Texas and the City of Lufkin. The Angelina County & cities Health Department may inspect food booths.
  - ⇒ Food Booths must display State Health Certificate at all times.
  - ⇒ All non-exempt vendors must collect sales tax and are responsible for reporting this tax to the Texas State Comptroller.
  - ⇒ Vendors must supply a copy of the sales tax certificate to the Angelina County Fair Board with the application. This certificate must be on display during the Fair.
  - ⇒ RV hook up available—Contract Expo office 936-637-3976 for more info.

**KEEP THIS DOCUMENT FOR YOUR RECORDS**

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For more information contact **Debbie LaRoe**, ACF Vendor Superintendent, at **936-867-4399**  
or by email [debbie@signsbydebbie.com](mailto:debbie@signsbydebbie.com).

Visit [www.AngelinaCountyFair.com](http://www.AngelinaCountyFair.com) and follow us on





**ANGELINA COUNTY FAIR**  
**FOOD VENDOR APPLICATION**  
**MARCH 24-28, 2020**  
**GEORGE H. HENDERSON EXPO**

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Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Menu Items: \_\_\_\_\_

Is electricity required? (Circle one) **110** (\$10/outlet) or **220** (\$30/outlet) or **none**

Amount Enclosed: \_\_\_\_\_ Check/Money Order #: \_\_\_\_\_

Checks must be made payable to the **Angelina County Fair**.

*I have read the agreement and hereby agree to abide by all the rules set by the Angelina County Fair Board.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**RETURN THIS DOCUMENT with PAYMENT**

**Please include a copy of the following with this application:**

Sales Tax Certification \* Insurance \* Health Permit \* Menu with Prices \* Pictures of your set up

All applications, documents and fees must be postmarked no later than **March 10, 2020** to:

Angelina County Fair Vendor Superintendent

Debbie LaRoe

3514 FM 1819 Pollok, TX 75969

Vendor placement is subject to approval by the ACF Board. Vendors will be given a packet of materials the day of check-in with vendor placement and take down instructions.