



# ANGELINA COUNTY FAIR

## COMMERCIAL VENDOR GUIDELINES

**MARCH 19-23, 2024**

**GEORGE H. HENDERSON JR. EXPO**

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- ⇒ Entry fee: \$50 for single 10x10 booth, \$80 for double 10x20 booth. Electricity will be an additional \$25/day for 110. Electricity is limited and first come first serve. No booths can be subleased. We will do our best to place you in a high traffic area but all booth spaces will be located on a dirt floor!
  - ⇒ Applications must be accompanied by a check or money order payable to the Angelina County Fair and a photo of your booth as the items will be displayed. ACF reserves the right to request photos of your booth and refuse and/or remove any exhibit or item deemed inappropriate for this event. Payments made after March 8th must be cash or money order.
  - ⇒ Vendors are notified by email if their application has been declined. If declined, entry fee will be returned with your notification.
  - ⇒ All applications, required documents and fees must be postmarked no later than March 8, 2024. Once an application is accepted NO REFUNDS will be given even for inclement weather.
  - ⇒ Booth space is limited. Spaces will be assigned by the ACF Board and are available to you the day of check-in, Tuesday, March 19th. Vendor preferences will be considered.
  - ⇒ Set-up: All vendors must unload from Monday 5-7 pm or 9:00—11:00 am Tuesday to allow time for animal check in. No vehicles will be allowed in the Commercial Vendor area after noon Tuesday without permission from Fair officials.
  - ⇒ All vendors must stay until 6:00 pm Saturday, March 23rd. Large trailers may not vacate until the conclusion of the auction.
  - ⇒ Vendors are responsible for their own equipment and must bring whatever tables and chairs are needed for their display. Each vendor is responsible for his/her equipment in case of damage or loss. Security is provided around the clock during the Fair.
  - ⇒ Vendors may be required to supply a copy of the sales tax certificate to the Angelina County Fair Board with the application. This certificate must be on display during the Fair. All non-exempt vendors must collect sales tax and are responsible for reporting this tax to the Texas State Comptroller.
  - ⇒ Any “free” give away items must be listed on the application and approved.
  - ⇒ No booth may give away or sell food or drinks except approved by the Angelina County Fair Board.
  - ⇒ Vendors failing to comply with all the rules may be required to leave the show ground and forfeit all monies.
  - ⇒ Exhibitions can not block aisle with displays or persons promoting your booth. Please keep exhibit within assigned space.
  - ⇒ Hours of operation will be Tuesday—optional, Wednesday—Friday 10 am—7 pm. ; Saturday 10am—6 pm\*
  - ⇒ RV hook up available first come first serve with reservations opening the week before Fair —Contract Expo office 936-637-3976 for more info.

**KEEP THIS COPY FOR YOUR RECORDS**

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For more information contact **Debbie LaRoe, ACF Vendor Superintendent**,  
at **936-867-4399** or by email [debbie@signsbydebbie.com](mailto:debbie@signsbydebbie.com).



Visit [www.AngelinaCountyFair.com](http://www.AngelinaCountyFair.com) and follow us on



**ANGELINA COUNTY FAIR**  
**COMMERCIAL VENDOR APPLICATION**

**MARCH 19—23, 2024**

**GEORGE H. HENDERSON JR. EXPO**

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Free Promotional Items: \_\_\_\_\_

Is electricity required—\$100 additional fee? yes or no (only 110 available)

Booth Size: \_\_\_\_\_ Single 10x10—\$50 \_\_\_\_\_ Double 10x20—\$80

Amount Enclosed: \_\_\_\_\_ Check/Money Order #: \_\_\_\_\_

Checks must be made payable to the **Angelina County Fair**.

*I have read the agreement and hereby agree to abide by all the rules set by the Angelina County Fair board.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please include a copy of the following with this application:**

Insurance \* Products w/ Prices \* Pictures of your set up

All applications, documents and fees must be postmarked no later than **March 8, 2024** to:

Angelina County Fair Vendor Superintendent

Debbie LaRoe

3514 FM 1819 Pollok, TX 75969

Vendor placement is subject to approval of the ACF Board. Vendors will be given a packet of materials the day of check-in with vendor placement and take down instructions.