



ANGELINA COUNTY FAIR

FOOD VENDOR GUIDELINES

MARCH 19-23, 2024

GEORGE H. HENDERSON JR. EXPO

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- ⇒ Entry fee: \$150 for single booth flat rate. At this time we will not require 10% of the gross income from the food sales.
 - ⇒ Electrical outlets available for an additional fee—110—\$25/day and 220—\$50/day.
 - ⇒ Applications must be accompanied by a check or money order payable to the Angelina County Fair, a photo of your booth, proof of insurance, health permit & menu with prices.
 - ⇒ Vendors are notified by phone or email if their application has been declined. If declined, entry fee will be returned with your notification.
 - ⇒ All food vendors are required to carry a \$1,000,000 liability insurance policy and a copy must be turned in with application to the Angelina County Fair.
 - ⇒ All applications, required documents and fees must be postmarked no later than March 8, 2024. Once an application is accepted NO REFUNDS will be given.
 - ⇒ Booth space is limited. Spaces will be assigned by the ACF Vendor Committee and are available to you the day of check-in.
 - ⇒ Set-up: All vendors must set up from 5-7 pm Monday or 9-11 a.m. Tuesday to allow time for city inspections if needed.
 - ⇒ All vendors must stay until 6:00 pm Saturday, March 23, 2024.
 - ⇒ Vendors are responsible for their own equipment and must bring whatever tables and chairs are needed. Each vendor is responsible for his/her equipment in case of damage or loss. Security is provided around the clock during the Fair.
 - ⇒ Food booths must comply with all health laws established by the State of Texas and the City of Lufkin. The Angelina County & cities Health Department may inspect food booths.
 - ⇒ Food Booths must display State Health Certificate at all times.
 - ⇒ All non-exempt vendors must collect sales tax and are responsible for reporting this tax to the Texas State Comptroller.
 - ⇒ Vendors must supply a copy of the sales tax certificate to the Angelina County Fair Board with the application. This certificate must be on display during the Fair.
 - ⇒ RV hook up available at Vendor cost—Contract Expo office 936-637-3976 for more info.

KEEP THIS DOCUMENT FOR YOUR RECORDS

For more information contact **Debbie LaRoe**, ACF Vendor Superintendent, at **936-867-4399**
or by email debbie@signsbydebbie.com.

Visit www.AngelinaCountyFair.com and follow us on





ANGELINA COUNTY FAIR

FOOD VENDOR APPLICATION

MARCH 19-23, 2024

GEORGE H. HENDERSON JR. EXPO

Name: _____

Business: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____

Menu Items: _____

Is electricity required? (Circle one) **110** (add \$100/outlet) or **220** (add \$200/outlet) or **none**

Amount Enclosed: _____ Check/Money Order #: _____

Checks must be made payable to the **Angelina County Fair**.

I have read the agreement and hereby agree to abide by all the rules set by the Angelina County Fair Board.

Signature _____ Date _____

RETURN THIS DOCUMENT with PAYMENT

Please include a copy of the following with this application:

Sales Tax Certification * Insurance * Health Permit * Menu with Prices * Pictures of your set up

All applications, documents and fees must be postmarked no later than **March 8, 2024** to:

Angelina County Fair Vendor Superintendent

Debbie LaRoe

3514 FM 1819 Pollok, TX 75969

Vendor location preference will be considered based on application submission times. Vendors will be given a packet of materials the day of check-in with vendor placement and take down instructions.